



Basic Certificate (GPM)

For project management beginners
and all interested persons

Who is this course aimed at?

The Basic Level is aimed at beginners in project management and anyone generally interested in working on projects. Employees of Project Management Offices (PMO) obtain a basic qualification for their supporting activities.

Course aims:

- You will get a basic overview of what responsible project leading means.
- You will learn basic project management methods and tools and apply them in the training course.
- You will learn to understand the project management language.

Contents:

The theoretical contents will be presented in the form of short presentations. The focus, however, lies on practical application and transfer. For this purpose, we will work on a simulation and a case study or on your own project.

- Project management methods from phase planning, goal definition, risk analysis, project structure plan to scheduling and cost planning.
- The project and its interaction in corporate environment.
- Soft skills that make working on the project easier.

Steps to the GPM Basic Level:

- 4,5 days of interactive training
- Written examination (90 min.)
- Certification: Basic Certificate in Project Management (GPM)

A Basic Certificate (GPM) allows a simple and straightforward upgrade to IPMA Level D in 3 further course days.



Cost:

1.720,00 € plus VAT.

The Price includes:

- Training book
- A set of flash cards
- Catering during 4 seminar days
- Access to the Steinbeis SharePoint.

The additional costs of 290.00 € plus VAT for the certification will be invoiced by PM-ZERT after the examination.

Trainers:

Our trainers come from different branches and all of them have many years of experience as project leaders in medium sized and large projects.

The training course is expected to be supported by the Ministry of Economic Affairs BW from the European Social Fund (ESF) budget. **The net course fee is then reduced by 30%, for 50+ participants by 50%.** Target groups: employees, freelancers, entrepreneurs, career break returners, with place of employment or residence in Baden-Württemberg. The federal, state and local employees cannot be supported.



GEFÖRDERT VOM MINISTERIUM FÜR WIRTSCHAFT,
ARBEIT UND WOHLNUNGSSBAU BADEN-WÜRTTEMBERG
AUS MITTELN DES EUROPÄISCHEN SOZIALFONDS



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