



Qualification and Certification

Project Management Expert (GPM)

Certified Project Management Associate
IPMA® Level D

Who is the training course aimed at?

This course is aimed at persons who want to deepen their project management knowledge and master PM methods: project staff with work package responsibility, PM office staff, professionals who want to supplement their work experience with PM knowledge, persons in dual vocational education, students in study programs with pronounced PM contents.

Course aims

- Participants will be able to confidently apply project management methods.
- The professional competence of the participants will be supplemented by communication skills and methodical competence as well as by conscious interaction in the team.

The participants can be sure, that they ...

- can learn by examples from participants of other companies,
- have a complete overview over the subject of project management and their knowledge is up-to-date,
- use a correct terminology,
- get a relevant methodology toolbox, which is easy to understand,
- take confidently a first step towards becoming a project leader,
- establish a direct reference to their professional project tasks through writing a comprehensive project report under the guidance of the trainer.

Course duration

Half a day kickoff, seven course days, self-study. Individual work phases between seminar days serve as a seminar preparation or follow-up and for the consolidation and transfer of knowledge.



Trainers

Our trainers are accredited GPM trainers. They come from different branches and all of them have many years of experience as project managers in medium and large projects.

Costs

3.650,00 € plus VAT.

The Price includes:

- GPM license
- Steinbeis learning book
- Comprehensive self-study flash cards
- Additional course-related materials
- Access to Steinbeis SharePoint
- Intensive support during report writing
- Project simulation
- Catering and lunch on the seminar days.

In addition, there are costs of 630 € plus VAT for the certification. These will be invoiced by the PM-ZERT after the examination.



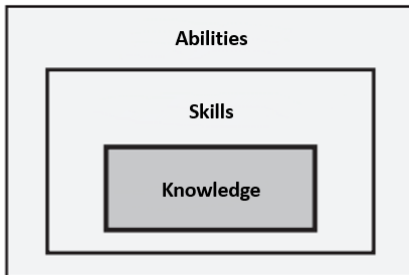
GEFÖRDERT VOM MINISTERIUM FÜR WIRTSCHAFT,
ARBEIT UND WOHNUNGSBAU BADEN-WÜRTTEMBERG
AUS MITTELN DES EUROPÄISCHEN SOZIALFONDS



The training course is expected to be supported by the Ministry of Economic Affairs BW from the European Social Fund (ESF) budget. **The net course fee then is reduced by 30%, for 50+ participants by 50%.** Target groups: employees, freelancers, entrepreneurs, career break returners, with place of employment or residence in Baden-Württemberg. The federal, state and local employees cannot be supported.

Qualification Concept

According to the principles of IPMA, in our qualifications great attention is paid to the transfer, so that knowledge becomes skills and transforms into abilities.



We will not just teach how e.g. to create a bar chart (knowledge), but we also practice the process of creation (skill) and apply it to our report project (ability).

Contents

The subject area of project management in the ICB 4.0 (ICB = Individual Competence Baseline of the IPMA) is structured in **3 areas** of competence:



Context skills
(Perspective)



Personal and social skills
(People)



Technical skills
(Practice)

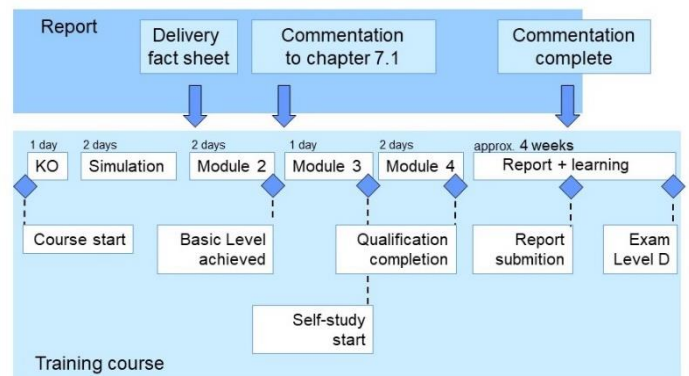
29 competence elements are assigned to these 3 areas:

Perspective: strategy – governance, structures and processes – compliance, standards and regulations – power and interests – culture and values.

People: self-reflection and self-management – personal integrity and reliability – personal communication – relationships and engagement – leadership – teamwork – conflicts and crises – versatility – negotiation – result orientation.

Practice: project design – requirements and goals – scope of services and delivery objects – procedure und deadlines – organization, information and documentation – quality – costs and financing – resources – procurement – planning and control – chances and risks – stakeholders – change and transformation.

Training course sequence



We work in 4 modules, each of them lasts 1-2 days. We start with a 2-day simulation, during which the participants work on a close to reality project. The participants learn to apply initial examination-relevant PM methods und to position themselves as project leaders.

From the second module on, presentations on further competence elements alternate with exercises as well as application of what has been learned to the participant's report. 2 practice exams help the participants to prepare for the certification.

The writing of the report will be initiated and supervised by the course trainer for all report chapters. The trainer comments each report three times in different writing phases, so that the participants can be guided in an optimal way.

Examination

Level D report, a written examination (120 min.)

For holders of a Basic Certificate

Level D can be achieved

- in 3 additional course days, if the Basic certificate qualification took place on the basis of ICB4 at our house.
- in 5 additional course days, if basic qualification was acquired according to ICB3.

You must not write a report (= examination path 2)

For further information please contact

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